Notice of Funding Opportunity

Summer Stipends

Funding Opportunity Number: 20240918-FT

Funding Opportunity Type: New

Federal Assistance Listing Number: 45.160

Application Deadline:
September 18, 2024

Ensure your SAM.gov and Grants.gov registrations and passwords are current.
It may take several weeks to register with SAM.gov and Grants.gov.
NEH will not grant deadline extensions for lack of registration.

Division of Research Programs
Telephone: 202-606-8200
Email: stipends@neh.gov
Telecommunications Relay Service: 7-1-1

OMB control number 3136-0134, expiration date October 31, 2024

Executive Summary

The National Endowment for the Humanities (NEH) Division of Research Programs is accepting applications for the Summer Stipends program. The purpose of this program is to stimulate new research and publication in the humanities. Summer Stipends support continuous, full-time work on a humanities project for a period of two consecutive months. NEH funds may support recipients' compensation, travel, and other costs related to the proposed scholarly research.

Funding Opportunity Title	Summer Stipends
Funding Opportunity Number	20240918-FT
Federal Assistance Listing Number	45.160
Application Deadline	September 18, 2024, 11:59 p.m. Eastern Time
Anticipated Award Announcements	April 2025
Anticipated Funding	Approximately $800,000
Estimated Number and Type of Awards	Up to 100 grants per deadline
Award Amounts	$8,000
Cost Sharing/Match Required	No
Period of Performance	Two consecutive months starting as early as May 1, 2025, and as late as September 1, 2026
Eligible Applicants	Individuals See C. Eligibility Information for additional information.
Program Resource Page	https://www.neh.gov/grants/research/summer-stipends
Pre-Application Webinar	A webinar for nominating officials will be hosted Wednesday, July 10, 2024, at 2:00 p.m. Eastern Time. There will be an application writing tips webinar on Wednesday, August 21, 2024, at 2:00 p.m. Eastern Time. Click here to join.
Published	June 18, 2024

Table of Contents

A. Program Description

1. Purpose

The National Endowment for the Humanities' Summer Stipends program aims to stimulate new research and publication in the humanities by:

- providing small awards to individuals pursuing advanced research that is of value to humanities scholars, general audiences, or both
- supporting projects at any stage of development, but especially early-stage research and late-stage writing in which small awards are most effective
- funding a wide range of individuals, including independent scholars, community college faculty, and non-teaching staff at universities

NEH invites applications from independent scholars and faculty or staff from all institutions of higher education, particularly minority-serving institutions and community colleges. The Summer Stipends program has a nomination requirement for tenured and tenure-track applicants at U.S. higher education institutions. However, the Summer Stipends program offers exemption from the nomination requirement for independent scholars, adjunct faculty, faculty and staff at community colleges, and faculty and staff at Asian American and Native American Pacific Islander Serving Institutions (AANAPISIs), Alaska Native and Native Hawaiian Serving Institutions (ANNHIs), Native American-Serving Non-Tribal Institutions (NASNTIs), and Predominantly Black Institutions (PBIs). For opportunities specific to Historically Black Colleges and Universities, Hispanic Serving Institutions, and Tribal Colleges and Universities, see H. Other Information.

Summer Stipends support continuous full-time work on research-based projects in the humanities for a period of two consecutive months. NEH funds may support recipients' compensation, travel, and other costs related to the proposed scholarly research.

You may seek funding for a project based on a completed dissertation. You must state in your narrative that the proposal is to revise a dissertation and explain how the new project moves beyond the original.

NEH awards Summer Stipends to individuals. Organizations are not eligible to apply, although scholars who are tenured or on a tenure track who teach full time must be nominated by their institution of higher education unless otherwise exempt (see C. Eligibility).

You can find examples of previously funded Summer Stipends here. You can find examples of funded projects in all other programs by using the NEH's Funded Projects Query Form.

Program Outputs

The outputs of a successful Summer Stipends award may include, but are not limited to, articles, books, digital resources and publications, archaeological reports, critical editions, translations (with annotations or critical apparatus), and other scholarly resources, or research intended to be disseminated in one or more of those formats.

You will describe your project outputs, and how they would support the overall purpose of the Summer Stipends program, in Attachment 1: Narrative. If you receive an award, NEH will assess your performance based on the outputs you identify in the proposal. See F3. Reporting.

See D6. Funding Restrictions for unallowable activities. Applications unrelated to the purpose of this program or that include unallowable costs or activities may be judged nonresponsive and returned without review.

See E1. Review Criteria for the standards NEH will use to evaluate applications under this notice.

See H. Other Information for other individual research programs.

2. Background

NEH offers this funding opportunity under the authority of 20 U.S.C. § 956. Awards are subject to the NEH Summer Stipends Terms and Conditions.

Under Section 3(a) of the National Foundation on the Arts and the Humanities Act of 1965, as amended, "The term 'humanities' includes, but is not limited to, the study of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life."

Use the Funded Projects Query Form to find examples of NEH-supported projects.

Learn more about NEH.

NEH Areas of Interest

NEH is especially interested in supporting projects that advance humanities-related work in the following areas. NEH will give all applications equal consideration in accordance with the program's review criteria.

American Tapestry: Weaving Together Past, Present, and Future

American Tapestry: Weaving Together Past, Present, and Future is a wide-ranging special initiative at NEH that leverages the humanities to tackle some of the most pressing challenges of our time: strengthening our democracy, advancing equity for all, and addressing our changing climate. The initiative encourages humanities projects that elevate the role of civics in schools and public programs, advance knowledge of the country's history and political institutions, and examine threats to its democratic principles. The initiative also encourages projects that explore the untold stories of historically underrepresented groups and build capacity at cultural and educational institutions to benefit underserved communities. Finally, the initiative welcomes projects that promote research into the historical roots and cultural effects of climate change and support the cultural and educational sectors in building climate resilience. By supporting humanities projects that align with these three themes – strengthening our democracy, advancing equity for all, and addressing our changing climate – the *American Tapestry* initiative seeks to tell our country's history in all its complexity and diversity.

United We Stand: Connecting Through Culture

Hate must have no safe harbor in America – especially when that hate fuels the kind of violence we've seen from Oak Creek to Pittsburgh, from El Paso to Poway, and from Atlanta to Buffalo.

When ordinary Americans cannot participate in the basic activities of everyday life – such as shopping at the grocery store or praying at their house of worship – without the fear of being targeted and killed for who they are, our security as well as democracy are at risk. In coordination with the White House "United We Stand" Summit in September 2022, NEH launched a new initiative titled *United We Stand: Connecting Through Culture* that uses the humanities to combat hate-motivated violence and promote civic engagement, social cohesion, and cross-cultural understanding. As a part of this initiative, NEH encourages humanities projects that further our understanding of the nation's racial, ethnic, gender, and religious diversity; examine the sources of hate and intolerance in the United States; and explore progress towards greater inclusiveness. NEH especially welcomes projects that explore the Muslim American and/or the Jewish American experience, including the history of Islamophobia and/or antisemitism.

NEH's Support for the Federal Indian Boarding School Initiative

As a part of NEH's partnership with the Department of the Interior on the Federal Indian Boarding School Initiative, NEH encourages projects that further public understanding and knowledge of the Federal Indian boarding school system. From 1819 through the 1970s the government of the United States operated a system of schools for Native American, Alaska Native, and Native Hawaiian children premised on a policy of coerced cultural assimilation. Native children were forcibly separated from their families and sent to attend federal Indian boarding schools, where they were frequently subject to harsh treatment and abuse. A number of these students died, and others never returned to their families and communities. Many were also deprived of their cultural inheritance. NEH encourages projects that document and explore the history of the federal Indian boarding schools as well as projects that contribute to Native and Indigenous cultural and language revitalization.

B. Federal Award Information

1. Type of Application and Award

NEH seeks new applications in response to this notice. You may revise and resubmit previously rejected applications.

NEH will provide funding in the form of grants.

2. Summary of Funding

Award amounts

Summer Stipends awards are $8,000.

NEH anticipates awarding approximately $800,000 among an estimated 100 recipients.

NEH will award successful applicants outright funds, which are not contingent on additional funding from other sources.

NEH will not determine the funding available each fiscal year until Congress enacts the final budget. This notice is subject to the availability of appropriated funds and is a contingency action taken to ensure that, should funds become available for this purpose, NEH can process applications and issue awards in a timely manner.

Period of performance

The period of performance is the span of time during which you are committed to working on your NEH-supported project. Summer Stipends support two consecutive months of research and writing. You must work full-time on your project.

You may begin your period of performance as early as May 1, 2025, and as late as September 1, 2026.

Summer Stipends normally support work carried out during the summer months, but you may arrange for a period of performance at other times of the year. If you have questions, contact the Summer Stipends staff at stipends@neh.gov.

C. Eligibility Information

1. Eligible Applicants

The Summer Stipends program limits eligibility to individuals who have not previously held an NEH award in any of its programs for individuals (listed below). Additionally, you must be one of the following to be eligible:

- A U.S. citizen residing domestically or abroad
- A foreign national who has lived in the United States or its jurisdictions for at least the three years prior to the application deadline

Organizations are ineligible. If you elect to have the stipend paid through your institution, it must remit all NEH funds to you and not take an institutional allowance or claim indirect costs.

Some applicants require a nomination from their institution. See Faculty Nomination (below).

Citizenship

U.S. citizens, whether they reside inside or outside the United States, are eligible. Foreign nationals who have lived in the United States or its jurisdictions for at least the three years prior to the application deadline are also eligible. Foreign nationals who take up permanent residence outside the United States any time between the application deadline and the end of the period of performance will forfeit their eligibility. Leaving the U.S. on a temporary basis is permitted.

Previous recipients of NEH individual awards

If you have previously received an award in Summer Stipends or any of the programs listed below, you are ineligible to apply to this program.

- Fellowships
- Awards for Faculty at Hispanic-Serving Institutions, Historically Black Colleges and Universities, and Tribal Colleges and Universities
- Public Scholars
- Fellowships for Digital Publication (previously NEH-Mellon Fellowships for Digital Publication)
- Dynamic Language Infrastructure - Documenting Endangered Languages Fellowships
- Fellowships for Advanced Social Science Research on Japan
- Any other individual award given by NEH

You may compete concurrently in Summer Stipends and any of the listed programs. However, you may not accept two awards arising from applications submitted to programs with deadlines in the same calendar year. If you accept an NEH fellowship award while competing in the Summer Stipends program, your application will be withdrawn from Summer Stipends as you will no longer be eligible for the program. If you are offered an award in both Summer Stipends and Public Scholars, you may accept only one.

You may not hold two or more NEH individual awards with overlapping activities or periods of performance. NEH will not delay the period of performance beyond the stated timelines of this NOFO to accommodate overlapping individual awards.

Each competition has distinct application requirements. Follow the instructions in the relevant Notice of Funding Opportunity.

Currently enrolled students

While you do not need to have an advanced degree, if you are currently enrolled in a degree granting program then you are ineligible. If you have satisfied all the requirements for a degree and are awaiting its conferral, you are eligible, but you must include a letter from the dean of the conferring school or their department chair attesting to your status as of the application deadline in Attachment 8: Degree conferral.

Faculty nomination

If you are tenured or on a tenure track and teach full time at an institution of higher education that is not exempt from nomination, your institution must nominate you to apply for a Summer Stipend. Institutions of higher education in the United States and its jurisdictions may each nominate one faculty member per deadline. Faculty members of any rank, who have not held a previous award for individuals, are eligible for nomination. Self-nominations are not allowed.

Each institution must designate a single nominating official, usually an academic vice president or dean. Nominating officials must announce the selection procedures to all prospective applicants and conduct fair and open competitions to select their institutions' nominees. NEH is not responsible for the nomination procedures established by an institution of higher education but encourages the institution to communicate to applicants the name and contact information of its designated nominating official.

Familiarize yourself with your institution's nomination procedures before applying. Nominees must include the name and email address of the nominating official for their institutions on the NEH Supplemental Information for Individuals Form. Applicants should not enter their own name in the nominator field.

NEH will email your nominating official seven to ten days after the application deadline, confirming your status as your institution's nominee. Your nominating official must confirm your status online no later than October 11, 2024.

NEH will declare you ineligible if your nominating official does not confirm your status and you do not meet one of the exempt categories.

Exceptions to the faculty nomination requirement

You may apply without a nomination if you are:

- an independent scholar not affiliated with an institution of higher education
- a U.S. citizen teaching at a foreign institution
- non-tenure-track faculty at an institution of higher education
- a staff member, but not faculty, at an institution of higher education
- community college faculty or staff
- emeritus faculty
- a faculty member at an institution of higher education that is one of these federally recognized minority-serving institutions

  - Asian American and Native American Pacific Islander-Serving Institutions (AANAPISIs)
  - Alaska Native and Native Hawaiian-Serving Institutions (ANNHs)
  - Native American-Serving Non-Tribal Institutions (NASNTIs)
  - Predominantly Black Institutions (PBIs)

An independent scholar is one without institutional affiliation. If you apply as an independent scholar but are affiliated with an institution in a way that would require you to be nominated, NEH will rule your application ineligible.

Institutions must apply annually to the U.S. Department of Education for federally recognized minority-serving eligibility designations. Institutional designations can change from year to year; if you will claim exemption on the basis of being employed by a minority-serving institution, check with your institution to confirm eligibility at the time of application. You may also verify the status of the institution by visiting the [U.S. Department of Education website](). Scroll down to the middle of the page and click on the most recent version of the Eligibility Matrix, a read-only Excel worksheet that lists data for postsecondary institutions. Select the tab for the appropriate designation (for instance, AANAPISI). Locate your institution's name in column A ("Institution Name") then scroll across the row to look at column J, the "Meets Title III Definition" column. The column will indicate status with a "yes" or "no.

2. Cost Sharing

Cost sharing is not required in this program.

3. Other Eligibility Information

Concurrent grants from other organizations

You may simultaneously hold fellowships or grants from institutions other than NEH—including sabbaticals and grants from your own institution—in support of the same project during their period of performance.

Collaborative projects

The Summer Stipends program is designed primarily for individual researchers; awards may not be divided. If you are seeking funding for more than one scholar in a collaborative project, each individual must:

- submit a separate application specifying their individual contribution (Peer reviewers will evaluate each application on its own merits.)

- independently meet the eligibility requirements
- clearly explain how the work will be divided and the extent to which each collaborator's contribution depends on that of the other(s)

Applicants who are seeking funding only for themselves but who are working as part of a collaborative team are also eligible. Collaborating scholars affiliated with or sponsored by an eligible institution may wish to apply to the Collaborative Research program.

Other restrictions
- You may not have multiple applications considered under this notice.
- If you submit your application more than once prior to the application deadline (including submitting to the wrong funding opportunity number or making corrections/updates), NEH will accept your last validated submission, under the correct funding opportunity number, prior to the Grants.gov application deadline as the final and only acceptable application.
- You may not work on a project supported by an NEH institutional award as either a project director or participant during the period of performance of an NEH individual award that is held full time.

NEH does not make awards to other federal entities. If your project is so closely intertwined with a federal entity that the project takes on characteristics of the federal entity's own authorized activities, it is ineligible. You may use funds from, or sites and materials controlled by, other federal entities in your project.

Except for the rare cases covered by its late submission policy, NEH will not consider applications submitted after the deadline.

NEH will not consider incomplete, nonresponsive, or ineligible applications for funding.

NEH will not consider applications that exceed mandatory page limits or deviate from formatting instructions. See the Application Components Table.

D. Application and Submission Information

1. Application Package
You must apply using Grants.gov Workspace. You can find this funding opportunity in Grants.gov under number 20240918-FT. There is also a link on the program resource page.

Once you have located the funding opportunity in Grants.gov, you will find the application package under the "Package" tab. It includes a series of required and conditionally required forms. You will upload additional application components using the Attachments Form.

You must complete a multistep registration process prior to submitting your application. See D3. Grants.gov Registration Process.

Contact stipends@neh.gov to request a paper copy of this notice.

If you are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

2. Content and Form of Application Submission

Your application will consist of a series of forms included in Grants.gov Workspace and other components that you will prepare and upload to the [Attachments Form](#). The Application Components Table below will help you prepare a complete application. You are not required to submit a budget.

You must submit all required and relevant conditionally required components. **NEH will not review applications missing any required documents or relevant conditionally required documents.**

Take note of the page limits and formatting instructions in this notice. **NEH will not review applications that exceed mandatory page limits or deviate from formatting instructions.**

Do not include attachments other than those required or conditionally required in this notice. If you do, NEH will reject your application.

Unless the instructions specify otherwise, your attachments must conform to the following formatting requirements:

- pages no larger than standard letter size (8 ½" x 11")
- at least one-inch margins on all sides for all pages
- a font size no smaller than 11-point
- single-spacing
- a standard Roman font: (e.g., Arial, Georgia, Helvetica, or Times New Roman)
- any standard citation style is acceptable; citations are included in page counts

NEH has assigned each application component one of the following designations:

- Required: You must submit this component.
- Conditionally Required: You must submit this component if your proposal meets the specified conditions.
- Optional: You may submit this component, but it is not required.

In addition, NEH has established page limits for some application components:

- Mandatory: You must not exceed the page limit.

Application Component Table

Application Component	File Name	Designation	Page limit
Attachments			
1: Narrative	narrative.pdf	Required	3 (mandatory)
2: Work plan	workplan.pdf	Required	1 (mandatory)
3: Bibliography	bibliography.pdf	Required	1 (mandatory)
4: Résumé	resume.pdf	Required	2 (mandatory)
5: Editions or translations	sample.pdf	Optional	2 (mandatory)
6: Database entry	database.pdf	Optional	1 (mandatory)
7: Visual materials	visual.pdf	Optional	1 (mandatory)
8: Degree conferral	degreeconferral.pdf	Conditionally required	
9: Explanation of delinquent federal debt	delinquentdebt.pdf	Conditionally required for recipients	
Grants.gov forms			
SF-424 Application for Federal Assistance - Individual		Required	
NEH Supplemental Information for Individuals Form		Required	
Project/Performance Site(s) Location Form		Required	
Attachments Form		Required	

Application Components: Attachments

Each attachment must be a single PDF file. See the Attachments Form instructions for further guidance about file requirements. Read those instructions carefully, as Grants.gov will not accept files that do not meet the requirements.

Attachment 1: Narrative (required)

Compose a comprehensive description of your proposed project. Your narrative should be succinct, well organized, and free of technical terms and jargon so that peer reviewers can understand the proposed project.

Your narrative must not exceed three single-spaced pages with one-inch margins and a font size no smaller than eleven points. Do not include an executive summary, cover page, or a table of contents. You may include images, charts, diagrams, footnotes, and endnotes if they fit within the page limit.

Each section aligns with one or more review criteria NEH will use to evaluate your proposal, but note that the criteria can be relevant in more than one section and that, taken together, the parts of the narrative should form a coherent whole.

Guidance for Narrative, Work plan, Bibliography, Résumé, and Appendices	
To ensure that you fully address the review criteria, this table provides a crosswalk between the application components and the review criteria.	
Narrative Section	**Review Criteria**
Significance and contribution	1, 2
Organization and methods	2
Competencies, skills, and access	2, 3, 4
Final product and dissemination	5
Application Component	**Review Criteria**
Work plan	3
Bibliography	1
Résumé	4
Appendices (only for editions, translations, database projects and projects with visual materials)	2

Organize your narrative using the following headings.

Significance and contribution (aligns with review criteria 1 and 2)

Describe the intellectual significance of your proposed project, including its value to humanities scholars, general audiences, or both. State the project's thesis or claim and provide an overview, explaining the basic ideas, problems, or questions examined by the study. Explain how the project will complement, challenge, or expand relevant studies in the field.

Organization and methods (aligns with review criterion 2)

Describe your method(s) and clarify the part or stage of the project that will be supported by the Summer Stipend.

- For a **dissertation revision**, state that your project is to revise a dissertation. Explain how you plan to move beyond the original dissertation, and how the new project will benefit from the addition.
- For **book projects**, explain how the final project will be organized. If possible, provide a brief chapter outline.
- For **article projects**, provide an overview of the article, including details about the argument, sources, and word count.
- For **digital projects**, describe the technologies that will be used and developed, and explain how the scholarship will be presented to benefit audiences in the humanities.
- For **edition or translation projects**, describe the annotations or other scholarly apparatus that you plan to include. If you are proposing to translate into English a work for which other English translations already exist, provide a rationale for the new translation.

Competencies, skills, and access (aligns with review criteria 2, 3, and 4)

Explain your competence in the area of your project. If the area of inquiry is new to you, explain your reasons for working in it and your qualifications to do so. Specify your level of competence

in any language or digital technology needed for the study. Describe where the study will be conducted and what research materials will be used. If relevant, specify the arrangements for access to archives, collections, or institutions that contain the necessary resources. If the project involves materials under copyright, indicate your plans for securing the necessary permission to publish.

Final product and dissemination (aligns with [review criterion 5](#))

Describe the intended audience and the intended results of the project. If relevant, explain how the results will be disseminated and why these means are appropriate to the subject matter and audience. While a publication contract is not required, describe expressions of interest from publisher(s), if applicable.

If the final product will appear in a language other than English, explain how access and dissemination will be affected.

If you are planning to develop a website or other digital material, explain how the public will access the material. Since NEH expects recipients to provide broad access to all award products, insofar as the conditions of the materials and intellectual property rights allow, explain any plans that would require a paywall or other charge for digital access. If the project has a website, provide the URL.

NEH expects that any materials produced in digital form as a result of its awards will be maintained to ensure their long-term availability. To that end, describe how the project's digital results, if any, will be maintained and supported beyond the period of performance.

Name the file narrative.pdf.

Attachment 2: Work plan (required)

Your work plan should reflect the major activities you described in your narrative and the project dates on your [SF-424 Application for Federal Assistance - Individual](#).

Your work plan must not exceed one page. NEH will primarily consider your work plan under [review criterion 3](#).

Summarize your work plan, describing the part or stage of the project that will be supported by the Summer Stipend and the activities or steps that you will use during the period of performance to carry it out. Use a timeline that includes each activity. Your work plan must be based on a full-time commitment to the project for two consecutive months; part-time work is not allowed. If you do not anticipate finishing the entire project during the period of performance, discuss your plan for doing so.

NEH understands that your work plan may change as your project develops, but it should not depend heavily on factors beyond your control, such as the receipt of outside reviewers' reports from a publisher. If you plan to submit a manuscript for publication before the end of the period of performance, explain what additional work will be required and why it merits support.

If you and another researcher are seeking funds for the same project, identify the researcher and state if they have submitted a proposal or received NEH support. Clearly explain how the work will be divided and the extent to which each collaborator's contribution depends on that of the other.

Name the file workplan.pdf.

Attachment 3: Bibliography (required)

Your bibliography should consist of primary and secondary sources that relate directly to the project. Include works that pertain to both the project's substance and its theoretical or methodological approaches to give a well-rounded representation of your project. Evaluators will use the bibliography to assess your knowledge of the subject area. NEH will primarily consider your bibliography under review criterion 1.

Your bibliography must not exceed a single page. Any standard bibliographic format is acceptable. Items referenced in the narrative need not appear in the bibliography if the citation in the narrative enables readers to identify the work.

Name the file bibliography.pdf.

Attachment 4: Résumé (required)

Your résumé must not exceed two pages. NEH will consider your résumé primarily under review criterion 4.

Do not submit a narrative biographical statement instead of a résumé. Include the following information:

- current and past positions
- education: list degrees, dates awarded, and titles of theses or dissertations
- awards and honors: include dates
- publications: include full citations for publications and presentations
- other relevant professional activities and accomplishments
- level of competence in any relevant foreign languages

Name the file resume.pdf.

Attachment 5: Editions or translations (optional)

If your project involves creating an edition or translation, you may provide a sample of the original text (one page) and the edited or translated version (one page). **This attachment must not exceed two pages**.

Name the file sample.pdf.

Attachment 6: Database entry (optional)

If you are proposing a database project, provide a sample entry. **This attachment must not exceed one page.**

Name the file database.pdf.

Attachment 7: Visual materials (optional)

If relevant, provide a sample of visual materials. You may include multiple images, but they must be on a single page. **This attachment must not exceed one page**. You must convert visual materials to PDF; they cannot be in .jpg or other common graphic formats.

Name the file visual.pdf.

Attachment 8: Degree conferral (conditionally required)

If you have satisfied all the requirements for a degree and are awaiting its conferral, you must include a letter from the dean of the conferring school or the department chair attesting that you have satisfied all of the requirements for the degree by the application deadline.

Name the file degreeconferral.pdf.

Attachment 9: Explanation of delinquent federal debt (conditionally required for recipients)

If you receive an offer of an award and are **delinquent** in the repayment of any federal debt, you will be asked to provide explanatory information including evidence that you have entered into a repayment agreement with the Internal Revenue Service, and that you are current on all payments due. Examples of relevant debt include **delinquent** student loans, taxes, child support payments, and payroll taxes for household or other employees. See OMB Circular A-129. NEH encourages you to submit this information with your application, but you will be required to submit it if you receive an award.

Name the file delinquentdebt.pdf.

Appendices

Attachments 5, 6, 7 are optional. Depending on the specific nature of your project, you may provide additional supporting documentation. **NEH will not review applications that include any appendices other than those listed.**

Application Components: Grants.gov Forms

SF-424 Application for Federal Assistance – Individual

This form requests basic information about you and your proposed project. Items **1**, **2**, and **4** will be automatically filled in; leave item **3** blank.

5a-d. Applicant Information

a.-c. Provide your name, telephone number, email address, and mailing address. You must include an email address in the "Email" field, even though it is not highlighted as a required field. NEH will use this address to notify you of the outcome of your application.

Provide your mailing address. Note: Your ZIP code must include the four-digit extension preceded by a hyphen. If you do not know your four-digit extension, use "-0000" (four zeros). Indicate your citizenship status with an "X."

d. Indicate your congressional district with your two-character state abbreviation followed by your three-character district number. For example, if you reside in the 5th congressional district of Alabama, enter "AL-005." If you reside in a state or U.S. jurisdiction that does not have districts, enter "000" in place of the district number. If your residence is outside the U.S., enter "00-000."

6. Project Information

a. Project Title: Provide your project's title. It should be brief (no more than 125 characters, including spaces). Successful applications typically have titles that are descriptive of the project and easily understood by the general public. Avoid using a title that requires clarification by the

subtitle. When possible, include places and dates indicating a project's scope. NEH reserves the right to retitle funded projects for clarity when announcing its funding decisions and in its own reports and communications, but you may use your preferred title for any award products.

b. Project Description: Provide a brief description of your project. Write the description for a non-specialist audience and clearly state the importance of the proposed work and its relation to larger issues in the humanities. This description will appear on your application cover sheet and will serve as a project abstract during the review process. **Do not exceed one thousand characters, including spaces.** If you exceed one thousand characters, including spaces, Grants.gov may reject your application or cut off your project description at the thousand-character limit.

c. Proposed Project: List the start and end dates for your project. Your period of performance must be two months long, and it must be full time and continuous. See B2. Summary of Funding.

7. Signature
By clicking on the "I Agree" box, you certify the following:

1) You are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency, and have not—within the three years preceding the submission of this application—been convicted of or had a civil judgment rendered against you for commission of fraud or a criminal offense in connection with a public (federal, state, or local) transaction or a contract under a public transaction; for violation of federal or state antitrust statutes; for commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; had any public transactions terminated for cause or default; and are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with any of the preceding offenses. See 2 CFR 180 and 3369.

2) You are not delinquent in the repayment of any federal debt or you are providing explanatory information about any delinquency. Examples of relevant debt include student loans, delinquent taxes, delinquent child support payments, and delinquent payroll taxes for household or other employees. See OMB Circular A-129.

3) You will comply with the NEH Summer Stipends Terms and Conditions.

Click the "Save" button at the top of the form to save your work and return to the main menu.

Supplementary Cover Sheet for NEH Grant Programs (Grants.gov form)
This form requests additional professional information about you, your institution (if affiliated), and your references.

Field of Project
Using the drop-down menu, indicate the field(s) of your project. You may select one, two, or three fields. If you select more than one, list the primary field first. Program staff will consider this information when assigning your application to a review panel.

Project Director Field of Study
Using the drop-down menu, choose the field of study that best describes your area of expertise.

Address Information

Indicate whether the address that you provided on the [Application for Federal Assistance SF 424 – Individual](#) form is your home or work address.

Institutional Affiliation

If you are not affiliated with an institution of higher education, click "No" and continue to the Status section.

If you are affiliated with an institution of higher education, provide the information for that institution. Include your institution's Unique Entity Identifier (UEI), omitting hyphens. You can request this number from your institution's sponsored research office. NEH uses it to identify your institution to peer reviewers.

Status

NEH does not require applicants in this program to be professional scholars. Even so, NEH categorizes all applicants as "junior scholars" or "senior scholars." Please indicate your category as follows:

- You are considered a junior scholar if you received your highest formal degree fewer than seven years ago.
- You are considered a senior scholar if you are more than seven years beyond the day you received your highest degree.

Reference Letters

Provide the names, email addresses, and affiliations of your two references. **Enter only one email address for each.** If you provide two email addresses for a reference, NEH will be unable to contact them. You are responsible for providing accurate email addresses. NEH's grants management system will use the addresses exactly as you enter them.

See [D7. Other Submission Requirements](#) for instructions and deadlines for submitting reference letters and confirming NEH has received them.

Nominating Official

If applicable, provide the name, title, and contact information of your nominating official. After the deadline, NEH will contact them to confirm your nomination status. Your nominating official must submit confirmation online by October 11, 2024. In response to this submission, both you and the nominating official will receive a confirmation email. **If your nominating official does not confirm your status by the deadline and you are not exempt from this requirement, NEH will reject your application**. See [exempt categories](#).

Project/Performance Site Location(s) Form (Grants.gov form)

Provide the primary location and any other locations where you will conduct project activities during the period of performance. For "Organization," you may substitute a brief description of locations that do not have a formal organizational name (e.g., "Residence of applicant" or "Interview site in Chicago to be determined").

Enter [congressional districts](#) using the two-letter state abbreviation followed by your three-character district number. For example, if your work site is in the 5th congressional district of Alabama, enter "AL-005." If it is in a state or U.S. jurisdiction that does not have districts, enter "000" in place of the district number. If it is outside the U.S., enter "00-000."

Attachments Form (Grants.gov form)

You will upload your Attachments to Grants.gov using this form. The form accommodates up to fifteen attachments. **Attachments must be in Portable Document Format (.pdf).** Convert all non-PDF files (i.e., Word, Excel, images) to PDFs. Occasionally, converting a document to PDF may alter its length. Confirm that all attachments are within mandatory page limits before you submit the application. Do not attach files that have been password-protected, encrypted, or digitally signed. You must remove all such security features before attaching your files. Failure to do so may result in your application being rejected.

Do not attach portfolios containing multiple PDFs. Do not include any attachments beyond those on the Application Components Table.

Consult the Application Components Table to name and sequence your attachments so that NEH can easily identify them. Grants.gov may reject your application if:

- file names exceed 50 characters
- multiple files have the same name
- file names include characters other than the following: A-Z, a-z, 0-9, underscore, hyphen, space, period, parentheses, curly braces, square brackets, ampersand, tilde, exclamation point, comma, semicolon, apostrophe, at sign, number sign, dollar sign, percent sign, plus sign, and equal sign

Grants.gov may accept and validate your application even if you are missing required components or have formatted them incorrectly. You must ensure that you have formatted, attached, and submitted all required components correctly. If you have not, NEH may reject your application as incomplete or nonresponsive.

Learn about Adobe software compatibility with Grants.gov and ensure that you can use your version of Adobe Acrobat Reader to download, complete, and submit your application.

3. Grants.gov Registration Process

Login.gov

You must create a Login.gov user account to register and log in to Grants.gov. Login.gov is a secure sign in service used by the public to sign in to participating government agencies. Create and link your account now.

Grants.gov Registration and Creation of Applicant Profiles

You must submit your application via Grants.gov Workspace. Register with Grants.gov.

After registering, you must add an "individual applicant" profile to apply to programs for individuals. Click on the "My Account" link, then on "Manage Profiles" and "Add Profile." Refer to Grants.gov's instructions for adding a profile and Creating an Individual Profile in Grants.gov.

Grants.gov may assign a number for the Unique Entity Identifier. Do not change this number.

You will not be able to apply until you have added an individual profile. The "Apply" button on the Grants.gov opportunity page will be red after you have completed this step.

If you previously registered with Grants.gov and created an "individual applicant" profile, you will not need to re-register. However, NEH encourages you to confirm that your account is active and that your password is current.

NEH strongly recommends that you complete your registration at least two weeks before the application deadline. If you fail to allow sufficient time to register with Grants.gov, NEH will not extend the deadline or waive the online submission requirement.

If you have problems registering with Grants.gov or adding an "individual applicant" profile, contact Grants.gov Applicant Support at 1-800-518-4726 or support@grants.gov.

4. Submission Dates and Times

Applications

The deadline for applications under this notice is September 18, 2024, at 11:59 p.m. Eastern Time.

Applications must be complete, follow length and formatting requirements, and be validated by Grants.gov under the correct funding opportunity prior to the deadline to be considered under this notice.

It is your responsibility to confirm that Grants.gov and subsequently NEH have received your application. Check your Grants.gov application status.

When NEH receives your application, the agency will assign it a tracking number beginning with FT-. A tracking number does not guarantee that your application is free of technical problems (such as missing attachments or failure to convert attachments to PDFs). If your files are not correctly formatted, NEH's electronic grants management system (eGMS), will reject your application and notify you by email. eGMS cannot detect other errors such as missing components or excess pages. NEH recommends you submit your application 48 hours prior to the deadline so that you have time to correct any technical errors. It is your responsibility to correct any errors prior to the deadline.

NEH will not comment on the status of your application except regarding matters of eligibility, completeness, and responsiveness.

Letters of reference

Your references should submit their letters online no later than October 11, 2024. See D7. Other Submission Requirements.

5. Intergovernmental Review

This funding opportunity is not subject to intergovernmental review under Executive Order 12372.

6. Funding Restrictions

You may not use awards made under this notice for the following purposes:

- research by students enrolled in a degree program, including research for doctoral dissertations or theses
- training or coursework for the applicant
- support for graduate student assistants
- the preparation or revision of textbooks
- curriculum development
- the development of teaching methods or theories
- educational or technical impact assessments
- inventories of collections
- the writing of guidebooks, how-to books, and self-help books
- costs for activities performed by federal entities or personnel
- promotion of a particular political, religious, or ideological point of view
- advocacy of a particular program of social or political action
- support of specific public policies or legislation
- lobbying
- projects that fall outside of the humanities; the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; policy studies; and social science research that does not address humanistic questions and/or utilize humanistic methods

Awards in this program are made to individuals; indirect costs are unallowable. If you elect to have the fellowship paid through your institution, it must remit all NEH funds must to you.

7. Other Submission Requirements

Letters of Recommendation

You are encouraged to solicit two letters of reference that address your proposed project and your ability to undertake it. Provide the names, email addresses, and affiliations for your references on the [NEH Supplemental Information for Individuals Form](#). Provide only one email address for each letter writer in the relevant field.

NEH will email your references **two weeks after the deadline** to prompt them to submit their letters. Letters should be submitted online no later than October 11, 2024.

You are responsible for ensuring that your references receive and respond to the NEH request and for providing them with your application materials. NEH will notify you by email when your letters of reference have been submitted.

After you have confirmation that NEH received your application, you may check the status of your reference letters by logging in to the [secure area of NEH's website](#). Enter your application number and your Grants.gov tracking number. You will be able to see the names and email addresses of your references and whether their letters have arrived. If necessary, you may send them reminders (including the upload link) from this site.

If a reference letter is submitted late, it will be added to your application when it arrives, but it is possible that reviewers will not take it into account. If you find that you must change your references after the application deadline, you may do so by contacting program staff at stipends@neh.gov.

If you are proposing a translation, one of your letters must be from an expert in the language(s) of your project and should provide an assessment of the one-page sample translation, if you are including one with your application. Notify this reference that they should address the quality of the translation sample in their letter.

Elected government officials, current NEH staff, and members of the National Council on the Humanities may not serve as letter writers.

Missing reference letters will not disqualify an application from review.

E. Application Review Information

1. Review Criteria

Peer reviewers will use the following criteria to review applications under this notice:

1. The intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both
2. The quality of the conception, definition, organization, and description of the project and the applicant's clarity of expression
3. The feasibility and appropriateness of the proposed plan of work
4. The quality or promise of quality of the applicant as an interpreter of the humanities
5. The likelihood that the applicant will complete the project (not necessarily during the period of performance), including, when relevant, the soundness of the dissemination and access plans

Each review criterion aligns with specific sections of the narrative and the other application components. See D2. Content and Form of Application Submission.

2. Review and Selection Process

NEH staff review all applications for eligibility, completeness, and responsiveness. The agency then conducts a peer review process for all eligible and complete applications.

Peer reviewers are experts in their fields with knowledge and expertise relevant to the project activities supported by the program. NEH instructs peer reviewers to evaluate applications according to the review criteria in this notice. Peer reviewers must comply with federal ethics rules governing conflicts of interest.

NEH program officers supplement the peer reviewers' comments to address matters of fact or significant points that the peer reviewers have overlooked. They then make funding recommendations to the National Council on the Humanities. The National Council meets at least twice each year to review applications and advise the NEH Chair. By law, the Chair has the sole authority to make final funding decisions.

Following NEH's public announcement of funded projects, you may request copies of the peer reviewers' evaluations of your proposal by contacting stipends@neh.gov.

Learn more about the NEH review process.

Apply to be a peer reviewer for NEH.

3. Assessment of Risk and Other Pre-Award Activities

Following the Chair's initial selection of applications for support, the NEH Office of Grant Management (OGM) conducts a risk assessment for selected applications. OGM will consider the applicant's past performance, if applicable; confirm the applicant's continued eligibility; and evaluate compliance with public policy requirements.

OGM may request that you submit additional programmatic or administrative information or undertake certain activities in anticipation of an award. Such requests do not guarantee that NEH will make an award.

After completing its risk assessment, NEH will determine whether making an award would be consistent with the agency's risk management policy, whether it must impose any special terms and conditions, and what funding level is appropriate. NEH may elect not to issue awards to applicants with management or financial instability that affects their ability to comply with the terms and conditions of the award (2 CFR § 200.206).

Award decisions are discretionary and are not appealable to any federal official or board.

4. Anticipated Announcement and Award Dates

NEH will notify you of its funding decision by email in April 2025. This is not an authorization to begin performance or incur related costs. Successful applicants will be required to complete the NEH Individual Programs Acceptance Form, from which NEH will determine your payment schedule.

F. Federal Award Administration Information

1. Federal Award Notices

If your application is selected for an award, the NEH Office of Grant Management will send award documents through eGMS Reach beginning in April 2025.

2. Administrative and National Policy Requirements

Awards are subject to the NEH Summer Stipends Terms and Conditions, and any specific terms and conditions that NEH places on the award in the Notice of Action.

Debarment, suspension, ineligibility, and voluntary exclusion certification

NEH will not process awards for individuals with delinquent federal debt or for individuals who have been suspended, debarred, declared ineligible, or voluntarily excluded from eligibility for covered transactions by any federal department or agency.

NEH may not make an award to an individual until they have complied with all applicable requirements. If you have not fully complied with these requirements by the time NEH is ready to issue your award, NEH may determine that you are not qualified to receive an award. You must comply with 2 CFR §§ 180.335 and .350 with respect to providing information regarding all debarment, suspension, and related offenses information, as applicable.

If you cannot attest to the statements in this certification, explain why not in [Attachment 9: Explanation of delinquent federal debt](#).

Providing access to NEH-funded products

NEH strives to make the products of its awards available to the broadest possible audience by providing ready and easy access to its grant products to scholars, educators, students, and the American public. All other considerations being equal, NEH gives preference to projects that provide free access to the public.

Copyright information

Subject to applicable law, you may copyright work that you develop or acquire under an award. In accordance with [2 CFR § 200.315(b)](#), NEH reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes, and to authorize others to do so. NEH has typically exercised this right in consultation with recipients to publish excerpts of grant products in *[Humanities](#)* magazine or on its website.

Acknowledging NEH support

Materials publicizing or products resulting from NEH-funded activities must contain an acknowledgment of NEH support. Consult [Acknowledgment and Publicity Requirements for NEH Awards](#) and [Publicizing Your Project](#) for guidance.

Protecting Personal Information

If you collect personal identifiable information (PII) as part of your NEH-funded award, you are responsible for protecting and storing it. You must take all reasonable and appropriate actions to prevent inadvertent disclosure, release, or loss of PII. Consult [Protecting Personal Information | The National Endowment for the Humanities](#) for more guidance. NEH is not liable if a recipient incurs an inadvertent disclosure, release, loss, or data breach of PII.

NEH Research Misconduct Policy

In accordance with the [Federal Policy on Research Misconduct](#), NEH has established procedures for handling allegations of research misconduct applicable to both internal and external research programs. Review the [NEH Research Misconduct Policy](#).

Coordination of geographic information and related spatial data

If you request funding for the development, acquisition, preservation, or enhancement of geospatial data, products, or services, you must first conduct a due diligence search of the [Data.gov list of datasets](#) to determine whether the needed data, products, or services already exist. If not, you must produce the proposed geospatial data, products, or services in compliance with applicable [Federal Geographic Data Committee](#) guidance.

Eliminate waste, fraud, and abuse

Help NEH eliminate fraud and improve management by reporting allegations or suspicions of waste, fraud, abuse, mismanagement, research misconduct (fabrication, falsification, plagiarism), or unnecessary government expenditures to the [NEH Office of the Inspector General](#).

Termination

NEH reserves the right to terminate awards consistent with [2 CFR § 200.340](#).

3. Reporting

You must submit a final performance report within 120 calendar days after the period of performance ends. The final performance report collects information about your accomplishments during the period of performance; the outcomes and outputs arising or anticipated to arise from the project; financial support apart from NEH sources; the project's impact; and acknowledgement of NEH support. You must submit the final report online through eGMS Reach. NEH will provide further information in the Notice of Action.

Learn more about general [Performance Reporting Requirements](#) and the [reporting requirements for NEH fellowship recipients](#).

A final financial report is not required.

NEH encourages you to send copies of books resulting from research supported by NEH awards to the Division of Research. You will find contact information in [G. Agency Contacts](#). In addition, you are asked to update the "Products and Prizes" tab in eGMS Reach for any publications or prizes resulting from NEH support.

G. Agency Contacts

If you have questions about the program, contact:

Division of Research Programs
National Endowment for the Humanities
400 Seventh Street, SW
Washington, DC 20506
202-606-8200
stipends@neh.gov

If you have questions about administrative requirements or allowable costs, contact:

Office of Grant Management
National Endowment for the Humanities
400 Seventh Street, SW
Washington, DC 20506
202-606-8494
grantmanagement@neh.gov

If you are deaf or hard of hearing, you can contact NEH using telecommunications relay at 7-1-1.

If you have questions about registering or renewing your registration with Login.gov or SAM.gov, contact the Federal Service Desk, Monday – Friday, 8:00 a.m. to 8:00 p.m. Eastern Time, at:

Federal Service Desk
U.S. calls: 866-606-8220
International calls: +1 334-206-7828

For assistance in registering with or submitting your application through Grants.gov, contact:

Grants.gov Applicant Support

U.S. calls: 1-800-518-4726
International calls: +1-606-545-5035
support@grants.gov

Always obtain a case number when calling for support.

H. Other Information

Related funding opportunities

Applicants interested in funding for research projects that are beyond the scope of Summer Stipends should refer to Division of Research programs for information about our array of programs or contact research@neh.gov.

Faculty and staff at Historically Black Colleges and Universities (HBCUs), Hispanic Serving Institutions (HSIs) and Tribal Colleges and Universities (TCUs) may be particularly interested in our Awards for Faculty programs, which have similar goals and do not require nomination.

You may also find related funding opportunities with your state or jurisdictional humanities council. As mandated by Congress, approximately 40% of the NEH's program budget supports these councils, which play a critical role in supporting the NEH's mission and goals at a local, grassroots level. Contact information for each council can be found here: https://www.neh.gov/about/state-humanities-councils.

Privacy policy

NEH solicits the information in this Notice of Funding Opportunity under the authority of the National Foundation on the Arts and Humanities Act of 1965, as amended, 20 U.S.C. 951, *et seq*. Disclosure of the information is voluntary. The principal purpose for which NEH will use the information is to process the application, which may include determining eligibility, evaluating the application, selecting recipients, and administering the award program. Panelists and other third parties may assist in the evaluation of applications, in which case NEH will take appropriate security measures with respect to the information provided to such individuals for review. NEH may also use or disclose the information it collects as required by law and for governmental purposes such as statistical research, analysis of trends, Congressional oversight, and the other routine uses set forth in the systems of records notice ("SORN") published by NEH in the Federal Register. NEH ordinarily will not publicly disclose the contents of applications that NEH does not select for funding, except as set forth in the SORN. Failure to provide the information solicited in this Notice may result in rejection of the application.

Application completion time

The Office of Management and Budget requires federal agencies to supply information on the time needed to complete forms and also to invite comments on the paperwork burden. NEH estimates that on average it takes sixty hours to complete an application. This estimate includes time for reviewing instructions; researching, gathering, and maintaining the information needed; and completing and reviewing the application. Time needed may vary from program to program.

You may send any comments regarding the estimated completion time or any other aspect of this application, including suggestions for reducing the completion time, to the Chief Funding Opportunity Officer at grantmanagement@neh.gov. According to the Paperwork Reduction Act

of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number. The OMB Control Number for this Notice of Funding Opportunity is 3136-0134, expiration date October 31, 2024.