

National Endowment for the Humanities “Collaborative Research” Proposal Draft

You must submit your draft no later than the date stipulated in Section D4 of the Notice of Funding Opportunity (NOFO). Send it by email to collaborative@neh.gov and put “Collaborative Research draft” in the subject line of the message.

Program staff will read only one draft per project and will not review drafts that do not follow the template format or are submitted after the due date. The comments provided are not part of the formal review process and have no bearing on the evaluation of the application. Drafts are optional, but previous applicants have found them helpful. We expect to reply to all drafts within a month of the draft deadline.

Title:	Descriptive title of the project. No more than two lines. See the FAQ document for further guidance on titles.
Grant Category:	Choose one: <ul style="list-style-type: none"> • Planning International Collaboration • Convening • Manuscript Preparation • Scholarly Digital Project
Goal(s):	No more than 50 words.
Project Director:	name, title, institution
Key Collaborators/Collaboration	Provide name, title, institution, and specialties of each key collaborator (identify project director and any co-project directors). Indicate the expertise each brings to the project, and what work each will be doing. Describe the need for, or benefits of, collaboration in the context of the project and any larger payoffs anticipated from the collaboration. Note any ways the project will be structured to maximize the benefits of collaboration. No more than 300 words
Convening Venue/Press/Library or Other Partner Entity:	For conferences or other convenings, state where and when the event will take place, and any commitment from a press for a follow-on publication. For manuscript preparation projects, indicate the level of interest or commitment from a press (indicate if you have a contract in place, or a letter of support from an editor). For digital projects, indicate the library, archive, or other entity that will host the project. No more than 50 words.
Research Questions:	What are the primary research questions driving the project? No more than 50 words.
Significance:	Explain the significance of the project. For digital projects, be sure to describe the project’s interpretive dimension and its significance. No more than 300 words.
Methods:	Describe the methods you will use. No more than 300 words.

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Work Plan:	Indicate requested amount of time for the period of performance. Describe plans for each year, or for each three-month period if total time is less than a year. No more than 100 words.
Project outcome(s):	What is/are the deliverable(s), and what is the plan for completion, even if the project will not be finished during the requested grant period? For digital projects, describe the sustainability plan. No more than 50 words.
Budget:	Briefly summarize the key planned budget line items, for example: salary offset for project directors and key personnel; honoraria for consultants; travel costs; workshop/conference venue costs; administrative support (beyond IDC); copyright or other fees. Do not include costs.
Changes to Proposal/Project:	If you have previously applied to Collaborative Research for this project and were not funded, indicate how you have changed the project or proposal. No more than 100 words.
Questions for Program Staff:	Do you have any specific questions for us as we review your draft?
Email for Response:	Indicate the email address to which you would like our response sent.